



Virginia Department of Social Services  
Division of Child Care and Early Childhood Development

866.636.1608

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Web site: [http://www.dss.virginia.gov/family/cc/professionals\\_resources.cgi](http://www.dss.virginia.gov/family/cc/professionals_resources.cgi)

Information Sheet – Rev. June 2014

**Professional Development for Child Care** - Undergraduate college courses required for a certificate or degree in early childhood education may be approved for payment through the Virginia Child Care Provider Scholarship Program (VCCPSP), as funding allows. This Program is made possible through the Virginia Department of Social Services (VDSS) and the federal Child Care and Development Fund. Child care teachers and directors are essential contributors to Virginia's workforce and economy, and we value their efforts to improve the quality of child care by increasing their knowledge and skills in early care and education.

**Maximum Award Amount** - The Scholarship Program will pay for either 8 undergraduate college courses, or a maximum lifetime award of **\$3,458**, whichever occurs first. **This lifetime amount is assigned to each new student and will not change over time.** The scholarship award pays the cost of tuition and technology fees for up to two courses per semester. Additional fees for parking, travel, or expenses (such as books) are the responsibility of the student.

**Eligibility Information:**

The applicant must meet all of the following criteria (Regulation 22 VAC 40-690-30):

1. Submit an online application. (Paper applications are available upon request at 866.636.1608.)
2. Be an employee of a child care program located in Virginia, OR a Virginia resident (as defined by the *Code of Virginia*) who is employed in a non-Virginia child care program, OR a Virginia resident who intends to become employed in a Virginia child care program.
3. Select a program-approved course for which a scholarship was not previously received.
4. Award Recipients must:
  - a. Register for the class after receiving an award, or complete and submit a Course/College Change Form;
  - b. Complete the course OR withdraw from the class before the college's add/drop deadline (college's last day to receive a refund);
  - c. Earn an "A", "B", "C", or "Passing" grade (VDSS will not award future scholarships to an individual if a "D" or failing grade is received for a scholarship course unless the recipient pays back the state for the tuition.)
5. Priority will be given to applicants currently employed in the field of child care. Based on eligibility and funding availability, applications for applicants who do not currently work in child care will be processed in the final week before the application deadline. Applicants are encouraged to apply early in the application period since funding is limited.

**Payment** - This program does not reimburse college students. The program directly pays the colleges; **the Program notifies the educational institutions' business offices of VCCPSP awards each week. Students who choose to pay their tuition before receiving a scholarship award will need to ensure that the college will reimburse the student if a scholarship is received from VDSS.**

**Communication with Students** - Program **staff will only speak directly with scholarship applicants/recipients** about the status of their scholarship application unless dated, written permission is provided for another individual to speak on the student's behalf each semester.

**Changes in Your Plans Regarding the Scholarship** - By the last day to add/drop (without financial penalty), students must complete and submit a Course/College Change Form **to VCCPSP within 15 days of notification if:**

- (1) **the awarded course is no longer available and a substitute pre-approved course is requested, or**
- (2) **the scholarship cannot be used due to extenuating circumstances, or**
- (3) **an advisor recommends another course.**

**Course/College Change forms that are submitted AFTER this deadline will be denied and the student will forfeit future awards.**

**Submission:** Complete an online application at: [http://www.dss.virginia.gov/family/cc/professionals\\_resources.cgi](http://www.dss.virginia.gov/family/cc/professionals_resources.cgi) during the application periods: **Spring** (October 15–December 1); **Summer** (March 15–April 15); **Fall** (June 15–August 1).

If you do not have a personal email address or you are applying for a scholarship with a 4-year college, you may request a paper application by calling 866.636.1608. Please leave/spell your name, address with zip code, and phone number with area code.

## **PARTICIPATING PUBLIC AND PRIVATE COLLEGES**

### **PUBLIC COMMUNITY COLLEGES**

Blue Ridge Community College  
Central Virginia Community College  
Dabney S. Lancaster Community College  
Danville Community College  
Eastern Shore Community College  
Germanna Community College  
J. Sargeant Reynolds Community College  
John Tyler Community College  
Lord Fairfax Community College  
Mountain Empire Community College  
New River Community College  
Northern Virginia Community College

Patrick Henry Community College  
Paul D. Camp Community College  
Piedmont Virginia Community College  
Rappahannock Community College  
Southside Virginia Community College  
Southwest Virginia Community College  
Thomas Nelson Community College  
Tidewater Community College  
Virginia Highlands Community College  
Virginia Western Community College  
Wytheville Community College

### **PUBLIC TWO-YEAR AND FOUR-YEAR INSTITUTIONS**

Christopher Newport University  
College of William and Mary  
George Mason University  
James Madison University  
Longwood College  
Mary Washington College  
Norfolk State University  
Old Dominion University

Radford University  
Richard Bland College  
University of Virginia  
University of Virginia at Wise  
Virginia Commonwealth University  
Virginia Polytechnic and State University  
Virginia State University

### **PRIVATE NOT-FOR-PROFIT AND FOR-PROFIT INSTITUTIONS**

Averett College  
Bluefield College  
Bridgewater College  
Eastern Mennonite University  
Emory and Henry College  
Ferrum College  
Hampden-Sydney College  
Hampton University  
Hollins University  
Liberty University  
Lynchburg College  
Mary Baldwin College  
Marymount University  
Patrick Henry College  
Randolph-Macon College  
Randolph-Macon Women's college

Regent University  
Roanoke College  
Saint Paul's College  
Shenandoah University  
Southern Virginia College  
Sweet Briar College  
Tidewater Tech  
University of Management & Tech  
University of Northern Virginia  
University of Richmond  
Virginia Interment College  
Virginia Union University  
Virginia University of Lynchburg  
Virginia Wesleyan College  
Washington and Lee University

**APPROVED UNDERGRADUATE COURSES**  
**Virginia Child Care Provider Scholarship Program**  
**Virginia Department of Social Services**  
**Division of Child Care and Early Childhood Development**

1. All **CHD (Child Development) Community College courses** are pre-approved for the Virginia Child Care Provider Scholarship Program.

2. Eligible applicants **may apply for up to 2 non-CHD Community College courses from the list below** during the lifetime of their participation in the Program.

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ART 100 – Art Appreciation  
BIO 101 – General Biology  
BIO 106 – Life Science  
BIO 270 – General Ecology  
BUS 121 – Business Mathematics I  
BUS 165 – Small Business Management  
CHM 101 – General Chemistry I  
CST 100 – Principles of Public Speaking  
EDU 100 – Introduction to Education  
EDU 160 – Observation and Assessment in Early Care  
EDU 200 – Introduction to Teaching as a Profession  
EDU 225 – Audiovisual Materials and Computer Software  
EDU 235 – Health, Safety, and Nutrition Education  
ENG 111 – College Composition I  
ENG 112 – College Composition II  
GOL 105 – Physical Geology  
HIS 121 – United States History I  
HIS 122 – United States History II  
HLT 100 – First Aid and Cardiopulmonary Resuscitation  
HLT 105 – Cardiopulmonary Resuscitation  
HLT 106 – First Aid and Safety  
HLT 110 – Concepts of Personal and Community Health  
HLT 135 – Child Health and Nutrition  
HMS 100 – Introduction to Human Services  
HMS 227 – The Helper as a Change Agent  
ITE 115 – Intro. to Computer Applications & Concepts  
ITE 200 – Technology for Teachers  
MTH 120 – Intro to Mathematics  
MTH 151 – Mathematics for the Liberal Arts I  
MTH 152 – Mathematics for the Liberal Arts II  
MTH 158 – College Algebra  
MUS 121 – Music Appreciation  
PED 116 – Lifetime Fitness and Wellness  
PLS 135 – American National Politics  
PLS 211 – United State Government  
PSY 201 – Introduction to Psychology  
PSY 230 – Developmental Psychology  
PSY 235 – Child Psychology  
SOC 200 – Principles of Sociology  
SOC 215 – Sociology of the Family  
SOC 216 – Child-Parent Community Relations  
SOC 268 – Social Problems  
SDV/STD 100 – College Success Skills

1. Eligible applicants **may apply for scholarship awards up to \$400 per course** for **undergraduate** courses at a **four-year college or university**. Courses must be comparable to the pre-approved community college courses (<http://www.vccs.edu/students/>) listed above and applicants must provide the following:

- a. a completed paper application (Please call 866.636.1608 and provide your name/address/phone to request a paper application.);
- b. the course description of the course you would like to take; AND
- c. the name and number of the comparable community college pre-approved course listed in Section 8 on your scholarship application (see <http://courses.vccs.edu/> for community college descriptions).